

PROSPECTUS

2023-24



Guru Nanak College of Arts, Science and Commerce

Guru Nanak College of Arts, Science and Commerce

VISION

Guru Nanak College is a centre of excellence in teaching and research in Higher Education, transforming students into a globally competent human resource, thus contributing to the creation of an inclusive and responsible society.

MISSION

- To create opportunities and facilities for holistic teaching-learning environment.
- To lay emphasis on developing and nurturing scientific temper amongst students and staff.
- To promote quality research.
- To provide opportunities of students to participate in co-curricular and extracurricular activities.
- To sensitize students towards global, social, cultural and religious diversities and to promote tolerance and respect for them.
- To provide equal opportunities to one and all so as to include weaker sections of society in the development process.
- To promote competencies necessary in the globalised economic environment.

QUALITY POLICY

The College shall strive to:

- Design and implement activity plans for quality enhancement;
- Develop and successfully apply innovative practices and other quality benchmarks to various administrative and academic activities in the college;
- Develop a learner-centric environment and impart quality education;
- Contribute to the improvement of the academic performance and knowledge development of the students;
- Promote extra and co-curricular skills amongst the students;
- Enhance the competence of the faculty members to develop both teaching and research skills;
- Contribute to social welfare in the neighborhood through social and community services;
- Encourage participation of all stakeholders in the developmental process in the college.

LOCATION

The college is easily accessible by road & rail routes.

Nearest railways stations: G.T.B. Nagar, King's Circle, Sion.

Monorail station: GTB Nagar

Nearest bus stop: Sardar Nagar: A number of buses halt near Sion Hospital which is situated close to the college (Seven minutes walk).

AFFILIATION AND ACCREDITATION

The college is affiliated to the University of Mumbai and was reaccredited in 2015 by the National Assessment and Accreditation Council (NAAC). The college is recognized under 2f and 12B of the UGC Act.

PROGRAMMES OFFERED

The college offers the following regular degree programmes:

Undergraduate

B.A.	-	Bachelor of Arts
B.Sc.	-	Bachelor of Science (Physics, Chemistry, Botany, Maths)
B.Com.	-	Bachelor of Commerce
B.A.F.	-	B.Com. in Accounting & Finance
B.B.I.	-	B.Com. in Banking & Insurance
B.M.S.	-	B.Com. in Management Studies
B.A.M.M.C.	-	Bachelor of Arts in Multi Media and Mass Communication
B.Sc.(IT)	-	Bachelor of Science (Information Technology)
B.F.M.	-	B.Com. in Financial Management

Postgraduate

M.Com. in Accountancy	
M.Sc. in Information Technology;	
M.Sc. by Research - Physics, Chemistry	
M.Sc. - Organic Chemistry	
M.Sc. - Analytical Chemistry	
M.A. - Hindi	
Ph.D.	- Hindi, Physics, Chemistry
Ph.D.	- Commerce (Banking & Finance)

CREDIT SYSTEM

There are five different types of courses conducted by the University of Mumbai.

- | | |
|-----------------------------------|----------------------|
| 1. Compulsory Courses | 4 credits per course |
| 2. Core/Special Courses | 3 credits per course |
| 3. Applied Components | 3 credits per course |
| 4. Foundation Courses - DLLE, NSS | 2 credits per course |
| 5. Skill Courses | 2 credits per course |

Course-wise, Semester-wise credit allocation

Faculty	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Credits
Bachelor of Arts	15	15	22	22	23	23	120
Science (for all courses including B.Sc.(I.T.)	20	20	20	20	20	20	120
Bachelor of Commerce (B.Com.)	20	20	20	20	20	20	120
Bachelor of Management Studies(BMS)	21	21	18	18	21	21	120
Bachelor of Commerce (Accounting & Finance) (BAF)	21	21	21	21	18	18	120
Bachelor of Commerce (Banking & Insurance) (BBI)	18	18	21	21	21	21	120
Bachelor of Commerce (Financial Markets) (BFM)	18	18	21	21	21	21	120

Bachelor of Arts (B.A.)

Level	Compulsory Subjects	Core Subjects
First Year (Sem: I & II)	1. Communication Skills 2. Hindi 3. Foundation Course - Paper I	Any 1 1. Hindi + History + Political Science 2. Hindi + History + Economics 3. Hindi + Economics + Political Science 4. Economics + Political Science + Psychology 5. History + Psychology + Political Science
Second Year (Sem: III & IV)	Foundation Course - Paper II	Core subjects will be same as selected in first year Elective Component (Any 1) 1. Mass Communication 2. Travel & Tourism
Third Year (Sem: V & VI)	Psychology - 6 Papers OR Two Subjects from second year	

Note: Subjects taken at T.Y.B.A. should necessarily be offered at F.Y.B.A. and S.Y.B.A. as optional subjects.

Bachelor of Science (B.Sc.)

Level	Compulsory Subjects	Optional Subjects
First Year (Sem: I & II)	Foundation Course Chemistry - 2 papers Physics - 2 papers	Any 1 Mathematics - 2 papers Botany - 2 papers
Second Year (Sem: III & IV)	Foundation Course	Any 1 Group (3 papers each) Group-I - Chemistry & Physics Group-II - Chemistry & Botany Group-III - Physics & Mathematics
Third Year (Sem: V & VI)	1. Chemistry Applied Component - (i) Pharmaceutical Chemistry (ii) Dyestuff and paints 2. Mathematics Applied Component - Computer Programing & System Analysis 3. Physics Applied Component - Computer Programing & System Analysis	

Bachelor of Commerce (B.Com.)

Level	Subjects Offered
First Year (Sem: I & II)	Foundation Course / NSS / DLLE Business Communication Business Economics Environmental Studies Mathematical & Statistical Techniques Accountancy & Financial Management Commerce
Second Year (Sem: III & IV)	Foundation Course / NSS / DLLE Business Economics Business Law Advertising / Travel and Tourism Commerce Accountancy & Financial Management
Third Year (Sem: V & VI)	Commerce Financial Accounting & Auditing - 2 Papers Business Economics Applied Component (Any Two) Direct & Indirect Taxation Export Marketing Computer Systems and Applications

SELF FINANCING COURSES

B.A.M.M.C. (BACHELOR OF ARTS IN MULTI MEDIA & MASS COMMUNICATION)

F.Y. B.A.M.M.C. - Number of seats allotted per batch is 60

Eligibility:

A candidate applying for admission to the Degree Course in B.A.M.M.C. shall have passed XIIth Std. (any stream) examination of the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent.

Special activities: Photography Club

Short Film-making Competition:

Newsletter creation

Hands on Training for electronic media.

UGC recognised certificate course in Science Communication.

B.M.S. (BACHELOR OF MANAGEMENT STUDIES)

Eligibility:

A candidate applying for admission to the Bachelor B.M.S. (general category) must have passed the H.S.C. exam of the Maharashtra State Board of Secondary & Higher Secondary Education, or its equivalent, in first attempt securing at least 45% marks. He must have secured a minimum of 40% marks if applying in the reserved category.

B.COM. (BANKING & INSURANCE)

Eligibility :

A candidate eligible for admission to the B.Com.(B&I) Degree courses shall have passed XIIth Std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent in one sitting and secured not less than 45% marks in aggregate. Candidates from reserved category should have scored not less than 40% marks in aggregate.

B.COM. (ACCOUNTING & FINANCE)

Eligibility :

A candidate eligible for admission to the B.Com. (Accounting & Finance) degree courses shall have passed XIIth Std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate in one attempt and minimum 40% marks for reserved category.

B.F.M. (FINANCIAL MANAGEMENT)

A candidate eligible for admission to the B.F.M. degree course shall have passed XIIth Std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate in one attempt and minimum 40% marks for reserved category.

B.SC. (INFORMATION TECHNOLOGY)

Eligibility :

A candidate applying for admission to the degree course of B.Sc.(I.T.) shall have passed 12th Standard examination of the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent with Mathematics as one of the subjects and should have secured not less than 45% marks in aggregate and 40% marks in aggregate in case of reserved category candidates.

OR

Candidates who have passed Diploma in Computer Engineering / Computer Science / Computer Technology / Information Technology / Electrical and Allied branches, Mechanical and Allied branches, Civil and Allied branches of Engineering are eligible for admission to the first year of the B.Sc. (IT) degree course. However, the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized Government body.

Minimum marks required: 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

AND

Students with post HSC-Diploma in Computer Engineering / Computer Science Computer Technology will be eligible for admission to the Second Year of B.Sc.(IT). However, the Diploma should be recognized by the Maharashtra State Board of Technical Education or any other recognized Government Body.

POST-GRADUATE PROGRAMMES

- **MASTER OF COMMERCE (ACCOUNTANCY) (60 seats)**

This is a two year programme with four semesters.

- **M.Sc. (Analytical Chemistry) - (20 seats), M.Sc. (Organic Chemistry) - (20 seats)**

- **M.Sc. (I.T.) - (20 seats)**

- **M.Sc. by Research**

Physics	-	02 seats
Chemistry	-	02 seats
Botany	-	02 seats

- **Ph.D. : Chemistry - 06 seats**

Physics	-	04 seats
Botany	-	04 seats
Hindi	-	06 seats

Eligibility for Degree, Masters and Ph.D. programme are as prescribed by the University of Mumbai.

G.N.C. Kaushal Center

The GNC Kaushal center offers the followings certificate/ diploma courses aimed at skill development. Students can enroll for these courses by contacting the respective heads of departments.

Sr. No.	Certificate / Diploma Courses 2023-24	Department/ Committee
1	Advanced Certificate Course in Accountancy and Taxation	Accountancy
2	Certificate Course in Basic Accountancy and Taxation	Accountancy
3	Diploma in Accounting	B.A.F.
4	Certificate Course in Science Communication	B.A.M.M.C
5	Certificate Course in Business Correspondence	B.M.S/SFC
6	Certificate Course in Advanced Java	I.T.
7	Certificate Course in MS Office	I.T.
8	Certificate Course in Travel & Tourism Management	E.V.S.
9	Certificate Course in English Speaking	English
10	Certificate Course in English Communication	English
11	Certificate Course in Gurmukhi	Language Lab & SSC
12	Certificate Course in Finance Lab	B.F.M
13	TISS-NUSSD Diploma in Digital Marketing	Kaushal Center
14	TISS-NUSSD Diploma in Banking and Financial Markets	Kaushal Center
15	TISS-NUSSD Certificate Course in Management and Soft skills	Kaushal Center
16	Certificate Course in Applied Eco – Geography.	Economics
17	Certificate Course in Essential Career Skills.	Economics
18	Certificate Course in Stock Market.	Economics
19	Certificate Course in “Basics in Horticulture”	Botany

ADMISSIONS:

The Admissions process is in the online mode. Admissions are provisional until confirmed by University of Mumbai

- Admission to all classes is subject to availability of seats and according to directions issued by the University of Mumbai.
- The college or the management does not accept any donations or capitation fee for admission.

A candidate seeking admission to the three-year B.A./B.Sc./B.Com. Programme must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or an equivalent examination of other states.

Students having passed an equivalent examination from other boards, will be admitted to the first year provisionally, subject to confirmation of eligibility by the University of Mumbai.

Students from other colleges affiliated to the University of Mumbai, seeking admission to SY and TY Classes, will be admitted only provisionally, on producing NOC (No Objection Certificate), from the Principal of the College last attended, and their admission will be confirmed only on receiving the Transfer Certificate (T.C.) from their previous college. For this purpose, they should submit an application form along with the T.C. The fees must be paid in the college office at the time of admission.

The admission form must be carefully filled in and duly signed by the student and his/her guardian.

A student will be enrolled for the academic year when the Principal grants him admission and he or she pays the fee.

- The College is classified as a Punjabi linguistic minority institution.
- Reservation rules are applicable as per government guidelines.

PAYMENT OF FEES:

Fees paid are for one academic year only and no adjustment/ transfer will be done in any case. Enrolment fee, caution money and library and laboratory deposits will be collected from fresh admittees only.

Students belonging to SC/ST/OBC/EBC, etc. may apply for government scholarships and freships at the time of admission. Applicants must produce a valid caste certificate issued by the Government of Maharashtra to avail of the benefit.

Applicants are informed whenever there is any change in the fee structure as per the directions of the University of Mumbai.

Fee receipts must be preserved till the completion of the program.

REFUND OF FEES

Application for refund of fees should be made in the prescribed form available in the college office. The rules applicable to refund of fees are notified in the University circular No. UG/412 of 2008.

Deduction of charges following withdrawal of Application/Admission:

prior to the commencement of the academic term / lectures	Rs. 500/- lump sum
upto 20 days after the commencement of academic term	20% of the fee amount
from 21st day upto 50 days after the commencement of the academic term	30% of the fee amount
from 51st upto 80 days after the commencement of the academic term or 31st August, whichever is earlier	50% of the fee amount
from 1st September to 30th September	60% of the fee amount
After 30th September	100% of the fee amount

Refund of tuition, development and all other fees after cancellation of admission:

The candidates who have taken admission in undergraduate courses in govt. colleges, in aided and unaided courses conducted by affiliated colleges and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission. The refund of fees shall be made on or before the 30th day after the date of cancellation and thereafter.

All the fee items chargeable for one year are as per University guidelines (excluding the courses for which the total amount is fixed by other competent authorities).

The fees charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, e-charge, disaster management fund, exam fee and enrolment fee) are non-refundable if the payment is made by the college prior to the date of cancellation.

Fees collected for identity card, library card, admission form and prospectus, enrolment and any other course-specific fees are not refundable after the commencement of the academic term.

All refundable deposits (laboratory caution money and library deposit etc.) shall be fully returned at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and / or any other courses by other competent authorities, the refund rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year of admission. In case of admission to subsequent years of a course, O.2859 is applicable to cancellation of admission.

Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission to relevant courses.

Library and Laboratory deposits will be refunded (on production of original fee receipt)

when the student leaves the college or his/her admission is cancelled provided that he/she is certified to be owing no money to the college and also has no library books in his/her Possession.

- **Deposits not claimed within one year of leaving the college or cancellation of admission will be forfeited.**

Deposits will be refunded after fifteen days from the date of receipt of their application in the prescribed form (obtained from college office) duly signed by the student and guardian.

Students have to surrender their identity cards, library cards and first-year fee receipt against the refund of deposits; otherwise the college will forfeit the deposits.

General Rules regarding the F.Y, S.Y and T.Y Examinations

The college conducts the Semester-I, II, III & IV exams on behalf of the University of Mumbai.

All rules and regulations of the University of Mumbai that are in force, or as modified from time to time, shall apply and information will be notified on the college website and notice board.

Passing standards will be applicable strictly as per university guidelines.

Students resorting to unfair means at the examinations will be dealt with very strictly in accordance with the provisions of the Government of Maharashtra Act and the Universities Act.

For any clarification regarding the Examinations, a student may approach the Chairperson or any member of the Examination Committee through email or in personally.

Students are expected to collect their grade cards according to the displayed schedule or on any working Saturday in the first half.

Procedure for investigation in case of malpractices:

The Unfair means inquiry committee look into use of unfair means and malpractices in examination. A candidate may be served a show cause notice and made aware of the charges / allegations reported against him/her to prepare his/her defence at the time of his/ her appearance before the unfair means inquiry committee and informing him /her case with a request to reply to show cause notice as to why the action proposed under it should not be taken against him/her.

The reply recorded by the committee from the candidate when he/she appears before it will be considered by the committee and the final recommendation in the matter will be made.

Verification of Marks, Photocopy & Revaluation of Answer sheets:

- ❖ The facility of verification of marks is available to students. The student should apply within 7 working days of declaration of result with a prescribed fee of Rs.25/-per paper.
- ❖ The students have the facility of obtaining photocopies of the assessed answer books by applying within seven working days of declaration of result and on payment of fees of Rs. 50/- College shall supply the photocopy in person within 15 working days from date of receipt of application. On receipt of the photocopy, student may apply for redressal of grievances to the college in the prescribed form, within three working days.
- ❖ Students can apply for revaluation of papers within seven working days of receiving the grade card by paying Rs. 250/- per paper. Change of marks, if any, shall be communicated and revised mark list will be given on surrendering the original mark sheet.
- ❖ Reserved category students are eligible to get 50% concession on the above fees.
- ❖ Students can apply for revaluation as well as photocopy of the assessed answer book simultaneously.

ATTENDANCE

The college insists on 100% attendance by students during lectures, tutorials or practicals. For granting terms, 75% attendance separately in lectures, practicals or tutorials is required (vide Univ. Circular No. U9/235/98 dated 3.7.1998 relating to 0.119)

Students who fail to maintain 75% attendance will not be granted terms and will not be allowed to appear in the examinations without any prior notice or communication. It is solely the Students / Parents / Guardians responsibility to ensure fulfillment of conditions.

Students who remain absent on account of illness or any other valid reason should apply to the class teacher in-charge for leave of absence within three days from the date of commencement of such leave, or else they will be treated as defaulters.

Students who request leave of absence from lectures/tutorials/practicals for participation in sports, cultural or any other activities, for and on behalf of the college/ activity group, should submit an application forwarded by the respective teacher in-charge to the Chairperson of Attendance Committee.

Parents of students are expected to contact the teachers, coordinator, Head of the department or the Principal at least once in a term to keep themselves informed about their ward's attendance and progress.

Parents are required to maintain contact with college administration and give valuable suggestions.

The Attendance Defaulters' list will be displayed regularly. Students can be debarred without prior notice due to failure in complying with the Attendance rules. Students must see the notice board regularly.

CODE OF CONDUCT FOR STUDENTS

College premises are under electronic surveillance.

- ❖ Students must observe rules and regulations in force for the smooth functioning of the college. They shall not indulge in any activity inside or outside the college that tarnishes the image of the institute.
- ❖ If attendance and /or the academic performance of the student is not satisfactory, the student is likely to be detained and will not be allowed to appear for the examinations conducted by the institute on behalf of the University.
- ❖ Students should not loiter in the campus and must observe silence near Principal's cabin / Staff Room, Library, staircase and the office.
- ❖ Use of mobile phones is strictly prohibited in the college premises. Any student found using cell phones will be penalized.
- ❖ Students must always wear their identity cards.
- ❖ Students are expected to take proper care of college property and help the college authorities in keeping the premises clean. Damaging institute property e.g. disfiguring walls, doors, fittings or breaking furniture, misuse of fittings, or breaking furniture, misuse of A.C. etc., is breach of discipline, and the guilty will be duly punished.
- ❖ It is the responsibility of the students to read the notice boards regularly for important announcements made by the college office from time to time. They will not be excused or given any concession on grounds of ignorance or not reading notices.
- ❖ Students are answerable to their teachers and Principal for their misconduct, if any.
- ❖ Students should not smoke, chew paan or gutkha chewing gum etc. in the college premises.
- ❖ Any student found persistently mischievous or guilty of any malpractice in examinations or having an adverse influence on his/her fellow students may be suspended for a specified period or expelled permanently. Such a student may not be admitted in the following academic year. Obscene and vulgar behavior is a punishable offence.
- ❖ No student shall collect any money or contribution for picnic, trip, educational visit to some place, get-together, study-notes, charity or any other activity without prior sanction of authorities.
- ❖ No outsiders will be allowed to enter the college premises without an official purpose.

"RAGGING is prohibited and is notified as a cognizable offence by the Government of Maharashtra under Maharashtra Prohibition of Ragging Act, 1999. Anyone reported to be involved in any form of ragging will be severely dealt with".

- ❖ Ragging is banned on the campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the institute and a case will be filed with the local police authorities.

DRESS CODE FOR STUDENTS

All students must come neatly and decently dressed.

Male Sikh students are required to wear a proper turban.

Defiling of the Sikh form in any manner will invite dismissal from the college.

LIBRARY

The college library is a rich resource center offering various facilities to students and the staff.

It has latest reference books, journals, periodicals, newspapers and magazines, maps reading material in Hindi, Marathi and Punjabi are available here. The reference collection also includes dictionaries, directories, reports, encyclopedia, question papers of past years, CDs and audio cassettes. A large number of books on career guidance are available to students appearing for competitive examinations such as UPSC, MPSC, NET, SLET, PET, civil services and Bank Exams, Books in Braille (English, Marathi and Hindi)

The library has subscribed to UGC-INFLIBNET-NLIST programme (online journals and books),

It has an Open-Access Catalogue of Books (OPAC).

It offers reprographic and scanning facilities.

It is a life member of NAB - M. P. Shah, All India Talking Books Centre.

The library is equipped to take care of the special needs of visually-impaired and differently-abled students and senior citizens.

It provides free internet access to students and staff members.

Earn & Learn Scheme is available for needy students. Best Library User Award is constituted for staff and students. Fortnightly Newspapers in braille in Hindi and Marathi are available too. The Library is a member of UGC inflibnet N-List programme (online)

LIBRARY RULES

Every student entering the library should have a library card. If it is lost, the librarian must be informed in writing immediately and a duplicate will be issued after paying necessary charges.

The library card is non-transferable.

Complete silence and strict discipline must be maintained in the library.

Reference books and journals will be issued to students against their library cards for reading in the library. They are not allowed to take these outside the library.

Students must handle books, periodicals and other reading material with utmost care. An attempt to damage these will be strictly dealt with.

Every student is expected to follow the instructions given on the reverse side of the library card.

A fine of Rs. 2/- per day will be charged if a book is not submitted on its due date. In case of serious default the fine will be drastically increased. Holidays are included while calculating fine.

Re-issuing a book will depend upon its demand.

- Digital library of Educational Videos, Talks, Past Question Paper (College and University), photographs and videos of college Activities and functions, etc.

FACILITIES PROVIDED TO STUDENTS

READING ROOM

A spacious and well-furnished reading room is situated on the third floor of the college. It also contains a Computer Centre with internet facility. Students can refer to study material and write assignments here.

OPEN STUDY CIRCLE

An open study area is available to the students day and night. This area is solar-powered.

LABORATORIES

The college has separate spacious laboratories for conducting practicals in I.T., Physics, Chemistry, and Botany. All the laboratories are Wi-Fi enabled and equipped with standard, well-maintained instruments and apparatus. A common Science Research Lab has been set up for PG and Ph.D. research.

COMPUTER CENTRE

The college has two air-conditioned computer laboratories equipped with computers of latest configuration to handle different courses. Internet facilities are also provided to students.

LANGUAGE LAB

A fully equipped, software supported English language lab is used by students for development of English language skills. This facility is given free of cost.

SEMINAR HALL AND AUDIO-VISUAL CENTRE

The college has a state-of-the-art seminar hall fitted with an LCD screen with projector, an OHP, a TV, an interactive board, a hi-fi audio system exclusively designed for seminars, workshops, guest lectures, presentations etc. College also has an Auditorium and a luxurious Hall for conducting various events.

PLAYGROUND, GYMKHANA, GYMNASIUM

The college boasts of a large playground where various outdoor sports activities are arranged. Students are encouraged to participate in various tournaments, both within the college and in inter-collegiate competitions. Renowned coaches are employed to impart free coaching in football, boxing, hockey, volleyball and taekwondo. The Annual Sports Day is conducted in December every year, encouraging students to participate in various outdoor and indoor events. A spacious gymkhana houses indoor sports facilities to suitably engage students on the premises.

The Gymnasium is well-equipped for use of staff and students at a nominal charge. The gym facility is available to students from 8.00 am to 5.00 p.m.

CANTEEN

A spacious cafeteria is situated on the second floor. It provides students and the staff with wholesome food. It remains open from 8.00 a.m. to 5.00 p.m. on all working days.

GIRLS' AND BOYS' COMMON ROOMS

Separate rest rooms with facilities are available for students.

LIFT FACILITY

The college has two modern elevators for the convenience of student and the staff.

PERSONAL COUNSELLING & MEDICAL CENTRE

A qualified counsellor is available on the campus to guide students on personal and career-related issues. Guest lectures on stress management, time management, memory enhancement skills, reading skills etc. are frequently conducted by the counselor.

A doctor regularly visits the college for the benefit of students and staff. Doctor is also available on call in case of emergency.

VALUE LAB

The college has adopted 'Value Education' as its best practice. The Value Lab is a place where the students are taught various life skills.

ACTIVITIES

PLACEMENT & CAREER GUIDANCE CELL

The college has a very active placement cell. Several reputable recruiting agencies and firms are invited by the cell to conduct campus recruitments. In addition, the college is subscribed to First GO which is a remote cloud based platform which enables smooth direct hiring of students. The college has a Placement Officer who liaisons with companies for placements.

MENTORING & REMEDIAL PROGRAMME

Every student is covered under the mentoring programme and his/her progress and all round development are monitored. Extra coaching and remedial lectures are arranged for students who are academically weak.

'AIM' COACHING CENTRE (Aspire Inspire Motivate) for competitive exams

Special coaching is given to students who are interested in a career in civil service, Government & Banking jobs. This center trains them to clear the UPSC/MPSC/CPT/ Banking Exams and other competitive exams.

EARN & LEARN PROGRAMME

Financial aid is available for needy and deserving students. These students assist in the library/office and supplement their education through the income thus generated.

CO-CURRICULAR ACTIVITIES

To supplement and enrich curricular learning, students are encouraged to become members of study circles and associations, viz. Commerce Association, History Association, Science Association (Gignosco). Various indoor and outdoor activities are organized by these associations to make learning more meaningful.

GENDER SENSITIZATION CELL

Following the guidelines of the Vice-Chancellor of University of Mumbai, the college set-up its Women's Development Cell in 2002 -2003. The main objective of the cell is to look into the grievances of women, both staff (teaching and non-teaching) as well as students and provide guidance to them. The cell also conducts various activities related to empowerment of women and gender sensitization.

PERFORMING, LITERARY, FINE ARTS CIRCLES

Students are encouraged and trained to participate in various inter-college and interuniversity cultural festivals and competitions in performing arts, fine arts and literary activities. Such activities are also held throughout the year in the college so that students get an opportunity to showcase their talents and develop their personalities. A festival in performing arts - Kala Utsav is organised by students every year.

Kala-Avishkar is celebrated to promote fine arts among students. Coaching in classical dance and music is imparted free of cost to the students.

Students join the English Association, Marathi Vangmay Mandal and Hindi Association and participate in essay, handwriting and elocution competitions, spelling bee, debates, etc. The college magazine provides a platform to them and the staff for displaying literary talents. The College Magazine Synergy has been awarded and appreciated.

Aarohi-the Music Club of GNC - It has been set up to encourage talent in Music - instrumental and vocal amongst staff and students as well.

Sanitary Napkin vending machine and Insineraster are installed in the girl's washroom on 4th floor.

ZEAL

An inter-collegiate festival ZEAL is organized and celebrated every year by students of the self-financing courses. Activities in the extra and co-curricular areas are arranged. This festival is among the best college fest in Mumbai and has seen growing participation every year.

STUDENTS' COUNCIL

The college forms a students' council every year comprising student members nominated according to University of Mumbai guidelines. The council helps the administration in promoting and organizing extra-curricular activities. Students are given 10 grace marks for active participation and completion of projects assigned to them.

NATIONAL SERVICE SCHEME (N.S.S.)

The college has a very active N.S.S. Unit. Students interested in social work are inducted into the N.S.S. unit. They carry out various community improvement programmes under the guidance of N.S.S. programme officer. Students who complete 120 hours of social work are entitled to get 10 grace marks.

NATIONAL CADET CORPS (N.C.C.)

The college also provides an opportunity to students to join the N.C.C. Summer training and advanced leadership camps are conducted for selected cadets. Successful candidates are entitled to get 10 grace marks.

EXTENSION ACTIVITIES (DLLE)

Under the 'Department of Lifelong Learning and Extension' (DLLE), University of Mumbai, students are trained in entrepreneurial skills. The college has opted for four projects under this scheme - Annapurna Yojana, Career project, Status of women survey, Industry oriented projects. Students who successfully complete the projects are entitled to 10 grace marks.

INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

The college imparts holistic and value based education to students through workshops on stress management, time management, guest lectures and seminars on emotional intelligence. These equip students in skills required to cope with the rigours of life

Sensitization to environmental issues is created through several eco-friendly initiatives.

- ❖ Twin dustbins are placed to facilitate waste segregation at source; awareness programmes are conducted for students on the importance of waste management.
- ❖ Waste paper recycling in collaboration with Sampoorna, a Non Government Organisation is carried out.
- ❖ Composting of campus solid waste into organic manure in collaboration with BMC (Brihanmumbai Municipal Corporation) and Stree Mukti Sangathana to achieve zero waste campus.
- ❖ E-waste recycling is done in collaboration with a government certified agency.
- ❖ Tree plantation in and around the campus.
- ❖ Use of solar energy by installing roof-top solar panels to illuminate an area which has been set up as a student's study circle for late evenings' studies.

- ❖ 'Say no to plastic bags' campaign is conducted in Sion-Koliwada markets and free cloth bags are distributed.
- ❖ Energy audit is conducted regularly in the college premises by a professional agency to promote the idea of energy conservation in the college and to identify, quantify and prioritize cost saving measures.
- ❖ BMC-GNC cleanliness drive, Swachh Bharat Abhiyan - Chakachak Koliwada organized in collaboration with BMC to create an awareness in the community to save the environment. The college has also adopted the G.T.B. Nagar railway station.
- ❖ Door to door awareness campaign regarding segregation of waste at source in collaboration with BMC is conducted to propagate the idea of reduce, reuse and recycle.
- ❖ Rain water harvesting on the campus.

SCHOLARSHIPS / FREESHIPS (Govt. sponsored)

(If applied before due date with proper documentation)

BC Scholarship - (SC / DT / NT / SBC / NBS)

BC Freeship - (SC / ST / NT / DT / VJ / SBC)

PTC Freeship

STC Freeship

EBC Freeship

In addition to the government scholarships and freeships, the college offers freeships and concession to deserving students from the Students' Welfare Fund.

The Management offers freeships to deserving girl students, through the Guru Nanak Vidyak Society Girl's Scholarship.

Preference in admission is given to students with potential to excel in sports and a freeship is offered to them.

Students desirous of availing the above may contact Mrs. Suvarna Gadge in the college office.

ALUMNI & PARENT-TEACHER ASSOCIATION

Students who pass out from the college become members of the Alumni Association and regularly participate in the activities of the college.

The Parent-Teacher Association is an interface body through which parents are kept informed about their wards' progress and suggestions and feedback are solicited.

RAILWAY CONCESSION FOR STUDENTS

Railway concession forms are issued in the college office between 10.00 a.m. and 12 noon on all working days.

Students below 25 years of age are entitled to railway concession, according to the rules laid down by railway authorities.

Documentary proof of Residence must be attached to avail the railway concession.

During vacations, if students desire to avail of long-distance railway concession, to go to their native place they must apply 8 days in advance.

INSURANCE FOR STUDENTS

In collaboration with the National Insurance Company, students are insured for Rs.2,00,000/- per year against death, loss of limb, etc.

COLLEGE AWARDS/PRIZES

The College recognizes achievements of students in academic and extra-curricular area with the following awards:

- ❖ Rank holders - semester-wise for all classes
- ❖ Best NSS volunteer
- ❖ Best DLLE volunteer
- ❖ Best sportsman and sportswoman
- ❖ Class championship shield
- ❖ Mr. & Ms. GNC (based on all round performance)
- ❖ Mr. & Ms. Kala Utsav
- ❖ Pride of GNC
- ❖ Most promising GNCite
- ❖ Library (Best User) Award for Students and Staff
- ❖ Budding GNCite (promising student from the first year classes).

ENDOWMENT AWARD

- ❖ Adfactors Endowment Prize for a student securing highest marks in T.Y.B.A. University Examination.
- ❖ Adfactors Endowment Prize for a student securing highest marks in S.Y.B.A. University Examination.
- ❖ Dr. Bina Punjabi Endowment Prize for securing highest marks in T.Y.B.Sc. University Examination.
- ❖ Jayshree Engineering Works Endowment Prize for securing highest marks in S.Y.B.Sc. (in Physics and Maths group)
- ❖ Shri Dilip Punjabi Endowment Prize for securing highest marks in F.Y.B.Sc. (in Physics, Chemistry and Maths group)
- ❖ Shri Moolchand Nagda Endowment Prize for securing highest marks in T.Y.B.Com.
- ❖ Shri D. L. Vora Endowment Prize for securing highest marks in Accountancy in T.Y.B.Com. University Examination
- ❖ Shri P. K. Sukumaran Memorial Prize for proficiency in Chemistry & Botany at S.Y.B.Sc.
- ❖ Shri C. N. Nair Memorial Prize for proficiency in Physics in F.Y.B.Sc. & S.Y.B.Sc.
- ❖ Prof. Lalit K. Deshpande Prize for securing highest marks in Economics at T.Y.B.A. University Examination.
- ❖ Sardar Tarlochan Singh Kalsi Prize for scoring highest marks in Business Law in S.Y.B.Com.
- ❖ Shri U. P. Madhavan Nair Memorial Prize for securing highest marks in Analytical Chemistry a T.Y.B.Sc. University examination.
- ❖ Principal Dr. Vijay Dabholkar Endowment Prize for Best (all round) student in the Self Financing Courses (Pride of GNC).
- ❖ Dr. Sadanand V. Salvi Award for a Student Innovator in Physics.
- ❖ Mr. Santosh Pathare Endowment Prize for 1st rank in Inorganic Chemistry.
- ❖ Ms. Meetal Dasgupta Endowment Prize for 1st rank in Physical Chemistry.
- ❖ Mr. Karthik Krishnan Endowment Prize for 1st rank holder at M.Sc.
- ❖ Mr. Inderjeet Matta Endowment Prize for a needy and deserving student.

GURU NANAK VIDYAK SOCIETY'S

OTHER INSTITUTES

- G N V S Institute of Management, G. T. B. Nagar
- Guru Nanak College of Education & Research, Bhandup
- Guru Nanak Higher Secondary School, G. T. B. Nagar
- Guru Nanak Tech. High School, G. T. B. Nagar
- Guru Nanak Higher Secondary School, Dadar
- Guru Nanak English High School, Bhandup
- Guru Nanak High School, Mahim
- Guru Nanak High School, Khar
- Guru Nanak English Primary School, G. T. B. Nagar
- Guru Nanak Hindi Primary School, G. T. B. Nagar
- Guru Nanak English Primary School, Dadar
- Guru Nanak English Primary School, Bhandup
- Guru Nanak Hindi Primary School, Bhandup
- Guru Nanak Hindi Primary School, Mahim
- Guru Nanak English Primary School, Khar
- Guru Nanak English High School, Vikhroli
- Guru Nanak English Primary School, Colaba
- Guru Nanak English Primary School, Ghatkopar
- Guru Nanak Montessori School, G. T. B. Nagar
- Guru Nanak Hindi Montessori School, G. T. B. Nagar
- Guru Nanak English Montessori School, Dadar
- Guru Nanak English Montessori School, Bhandup
- Guru Nanak English Montessori School, Mahim
- Guru Nanak English Montessori School, Khar
- Guru Nanak English Montessori School, Ghatkopar
- Guru Nanak English Montessori School, Vikhroli
- Guru Nanak English Montessori School, Colaba