

GURU NANAK COLLEGE OF ARTS, SCIENCE AND COMMERCE

G.T.B. NAGAR, SION (EAST), MUMBAI-400 037

ADMISSIONS 2023-24

University Pre-Admission Form Filling

As per University of Mumbai Circular dated 25-05-2023

All students who wish to take admission in the programmes, viz. FY BA/B.Com./B.Sc./BMS/BAMMC/BFMg./BAF/ BBI/ B.Sc.(IT) should register their names online at the University of Mumbai Portal (mum.digitaluniversity.ac).

PROCEDURE TO FILL ONLINE PRE-ADMISSION FORM

1. Click on University of Mumbai Pre-Admission Portal mum.digitaluniversity.ac
2. Click on “**Register**”
3. Fill Personal Information / details as required & click “**Accept**”. Then Click “**Agree**” button; then click “**Register**”.
4. You will get “**Username**” and “**OTP**” in the mobile no. given.
5. Enter the “**Username**” and “**OTP**”, then click “**Verify**”. Follow the message in the students’ registered email-id.
6. Student should verify the information filled to ensure accuracy. Password is mandatory (Can change the password).
Enter the new “**Password**” & “**Confirm**”.
7. After entering the “**Username**” and “**Password**” on the new page opened, click “**Login**”.
8. Click “**Fill Profile**” & fill all the details under **Personal Details**, correctly. (As per the instructions given)
9. Click “**Save & Proceed**”.
10. Fill in “**Address**” details on the new page opened, then click “**Save & Proceed**”.
11. Fill in “**Education**” details on the new page opened as applicable, then click “**Proceed**”.
12. Fill “**Reservation**” details on the page opened, as applicable & click “**Save & Proceed**”.

13. Upload Photo and Signature of the Student (scanned), then click **“Proceed”**.
14. Fill in **“Contact”** details on the new page opened, then click **“Save & Proceed”**.
15. Click **“Confirm Profile”** details. You will get the application form with the complete details filled.
16. a) Click **“Personal”, “Contact”, “Address”, “Reservation”, “Education”**.
 - b) Tick the box for confirming details.
 - c) Click **“Confirm Profile and Apply Online”**.
17. On the new page opened **Apply online**, Select the write programme as applicable & click **“Apply”**, then click **“Agree”**.
18. On the new page opened **Last Qualifying Exam**, tick applicable boxes and then click **“Submit”**.
19. From the **“List of Colleges”**, select **“Guru Nanak College of Arts, Science & Commerce”** with the College Code **“75”**.
20. On the new page opened **Course Selection**, tick the applicable boxes and then click **“Proceed”**, then click **“Add next term”**.
21. Then click **“Proceed”**, you will get the complete courses.
22. Click **“Proceed”** & you will get **Document Page**.
Click relevant boxes for document & then click **“Submit”**.
23. You will get the page **Application Status** showing **“Congratulations”** with the full details.
24. Download & Print by clicking the **“Print”** button.

Note:

- Be careful in selecting the right college name & right programmes
- Take the Print out of the University Pre-Admission Form and submit the same to the College along with College Admission Form during document verification.
- The soft copy of the same should be uploaded while filling the College Admission Form.


Dr. Pushpinder G. Bhatia
Principal